

In person and online – Jo-Anne Garrick in attendance

Apologies: Mike Shiel, Kelli Turner, Niamh McDonald, Maureen Clyne

Quick recap

The meeting covered a range of topics including funding, property, and technological discussions. The main focus was on neighbourhood planning, with discussions about settlement boundaries, community facilities, and the development of a design code. The group also addressed administrative tasks, such as updating bank account details and scheduling future meetings, while setting timelines for document reviews and consultations.

Summaries

Meeting Tech and Attendance Updates

Christine then officially starts the meeting, acknowledging apologies from absent members

HSBC Account and Licensing Updates

Christine discussed updating their HSBC bank account details.

Group addressed issues with ESRI licensing costs, deciding to reduce the number of licenses to manage expenses. Jo-Anne will review the draft GIS mapping plans and work on the background papers for further consultation.

Neighbourhood Plan and Community Engagement

The group and Jo-Anne discuss several topics related to the neighbourhood plan. They agree to schedule a meeting with Stuart Carter at the end of June to discuss settlement boundaries and community consultations. Christine plans to set up drop-in sessions at their new charity building for community engagement. Jo-Anne commends Christine's efforts in keeping the community informed. Christine mentions that Becky is still working on the design code, with a deadline of July 3rd. The group discuss how the Housing Needs Assessment will be used in an upcoming inquiry, which Jo-Anne sees as a positive indication of the assessment's robustness.

Councillors

The group discussed the recent election and the responses she received from new councillors. Councillors old and new have all been invited to the next Full Forum Meeting on 6th July.

Neighbourhood Plan Draft Review

The Group and Jo-Anne discussed the draft neighbourhood plan, with Jo-Anne requesting feedback on community actions and additional information about services and facilities in the area. They also addressed the need to follow up on listed building information from the county council, with Christine suggesting Jo-Anne message them again and CC her in.

Neighbourhood Plan Boundary Discussions

The group discussed settlement boundaries for the neighbourhood plan, with Jo-Anne suggesting they may not need to define detailed boundaries given the County Durham plan's upcoming review. They agreed to focus on protecting smaller, lower-hierarchy settlements, and to discuss this with DCC. Jo-Anne expressed uncertainty about the need for additional economic development policies in the neighbourhood plan, given existing County Durham plan policies. The group also briefly discussed town centre boundaries, suggesting Jo-Anne references the Forum community consultation about this and use these outcomes in the draft NP.

Community Facilities and Planning Criteria

The group and Jo-Anne discussed the criteria for community facilities, particularly shops, in different areas. Jo-Anne explained that community facilities could include local shops and emphasized the need to protect these from loss through planning applications. They also discussed the need for a design code document to complete various sections of the neighbourhood plan, including local green spaces and heritage assets.

Community Action and Planning Challenges

The group and Jo-Anne discussed the challenges of planning and community action, particularly area. They agreed to focus on completing the design code and finalizing consultations, with Christine emphasizing the need to move forward with actions rather than endless consultations.

Document Review and Timeline Agreement

The group discussed a draft document and agreed on a timeline for feedback and revisions.

- Jo-Anne will receive input from the committee by June 13th, review it, and provide feedback by June 19th.
- June 19th is the next CANF Committee meeting
- End of June Christine and Jo-Anne to meet with Stuart Carter
- Aim to have a final draft ready for a forum meeting on July 6th.

Christine will email Becky Mather from Locality to keep her informed of the progress and any new information received. Jo-Anne mentioned she will be on holiday from June 26th to July 10th, which might affect the timeline.

Next steps

- Christine to send community action items to Jo-Anne.
- Ian to arrange reduction in ESRI cost
- Anne-Louise and Lucy to organise online banking
- Group to provide a couple of paragraphs describing the range of services and facilities in the area for Section 2 of the plan.
- John to send a brief history of Consett for the plan.
- Jo- Anne to email Durham County Council again about listed building information.
- Group to review meeting minutes for information on valued community facilities and send to Joanne.
- John, Mark and Ian agreed to organise Pont Heritage section
- Committee members to provide feedback on the draft neighbourhood plan to Joanne by June 13th.
- Jo-Anne to incorporate feedback and update the draft plan by June 19th.
- Christine to email Becky Mathers about the design code progress and CC Joanne.
- Committee to meet on June 19th to review the updated draft plan.
- Committee to prepare for the forum meeting on July 3rd.
- Christine and Jo-Anne to discuss settlement boundaries and employment policies with Stuart Carter at DCC at their end of June meeting.